



**WEST BUFFALO CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING  
JULY 28, 2025  
2:30 PM  
MONTHLY MEETING**

**Board Members**

**Present: Robert Schreck, James Deuschle, Michelle Stevens, Brielynn Bell, Ronalda Rambally, Peter Heffley, Joyce Fanning**

**Excused: Deborah Licata**

**Also Present: Andrea Todoro, Amy Jones, Lauren Lysiak, Rachel Banas, Maxine Perez**

**Quorum Present: Yes**

**Call to Order**

Mr. Schreck called the meeting to order at **2:44pm**. Quorum present.

**Proof of Public Notice of Meeting**

Media and public announcement was sent on **July 21, 2025** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

**Monthly Meeting**

- The May 19, 2025 Minutes were approved.

**Upon motion duly made by Brielynn Bell and seconded by Michelle Stevens the May Minutes were approved as presented. All in favor. None opposed.**

### **Director of Operations Report**

Rachel Banas presented the operations report outlining the safety team meeting, interior and exterior work being done.

### **Director of Administrative Services**

Lauren Lysiak presented the administrative services report outlining end of the year data reports.

### **Financial Report**

**Amy Jones** presented the financial reports for the period ending **June 30,2025**  
(a copy is attached hereto and made a part hereof.)

A discussion was held regarding the Amended Budget.

**Upon motion duly made by Michelle Stevens and seconded by Brielynn Bell, the updated contract for Bruce Witherel was approved as presented. All in favor. None opposed.**

**Upon motion duly made by Michelle Stevens and seconded by Brielynn Bell, the updated contract for Bruce Witherel was approved as presented. All in favor. None opposed.**

**Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the PD with Brian Mendler was approved as presented. All in favor. None opposed.**

**Upon motion duly made by Michelle Stevens and seconded by Ronald Rambally, the contract with Tarian Group - SRO was approved as presented. All in favor. None opposed.**

**Upon motion duly made by Peter Heffley and seconded by James Deuschle, the June 2025 Financials were approved as presented. All in favor. None opposed.**

### **School Leader Report**

**Andrea Todoro** presented the School Leader report (a copy is attached hereto and made a part hereof).

A discussion was held regarding new hires, curriculum, instruction and assessments.

**Upon motion duly made by Brielynn Bell and seconded by Peter Heffley, the New Hires were approved as presented. All in favor. None opposed.**

**Upon motion duly made by Peter Heffley and seconded by Michelle Stevens , the School Leader Report has been approved as presented. All in favor. None opposed.**

### **Board President Report**

Board President **Robert Schreck** expressed his appreciation to all board members for their time and commitment over the summer months.

### **Adjournment**

Being that there is no further business to discuss, a motion to dismiss was made by Peter Heffley and seconded by Joyce Fanning, the meeting was adjourned at 3:36PM.

Respectfully Submitted,  
Maxine Perez

**The next WBCS Board meeting will take place on August 25, 2025 at 2:30 PM in the WBCS Administrative Conference Room.**